



**ANAHEIM UNION HIGH SCHOOL DISTRICT
501 Crescent Way
Anaheim, CA 92803**

**MEASURE H
CITIZENS' OVERSIGHT COMMITTEE
Wednesday, February 16, 2022
4:00 p.m.**

**Meeting Location:
Western High School – iLab
501 Western Avenue
Anaheim, CA 92804**

MINUTES

APPROVED – May 18, 2022

I. **Call to Order/Introductions**

Chairperson Alan Walker called the meeting to order at 4:11 p.m.

II. **Roll Call/Establishment of a Quorum**

Chairperson Alan Walker took roll call. With committee member Grantt Rowan on the phone, a quorum was reached, and its confirmation was recorded. Mr. Rowan later joined the meeting in person at 5:25 p.m.

COC Members Present:

Blanca Jauregui
Peggy Kruse-Stodghill
Robert Nelson
Grantt Rowan
Alan Walker (Chairperson)

COC Members Absent:

Patricia Rich

AUHSD Staff and Consultants Present:

Jamie Lungren
Patricia Neely
Karen Orr
Jim Kisel, LPA Architecture

Rick Musto, LPA Architecture
Bobby Patel (Auditor)
Kunal Shah (Consultant)

Members of the Public Present:

None

III. **Adoption of Agenda and Approval of Minutes**

Committee member Peggy Kruse-Stogdhill made a motion that was seconded by committee member Robert Nelson to adopt the agenda of the February 16, 2022, COC meeting. All committee members agreed and the agenda was adopted.

Committee member Peggy Kruse-Stogdhill made a motion that was seconded by committee member Robert Nelson to approve the draft minutes of the November 17, 2021, COC meeting. All committee members agreed and the minutes were approved.

IV. **Public Comment**

There were no public comments.

V. **Staff Update on Measure H Program**

Patricia Neely informed that the District's auditor would be joining the meeting, in person, to discuss the Measure H Financial/Performance Audits dated June 30, 2021, and reminded the COC that a Measure H program and financial/expenditure reports would not be presented as the focus of the meeting was the preparation of the committee's annual report.

VI. **Discussion/Information Items**

Building Fund (Measure H) Financial/Performance Audits dated June 30, 2021

At 4:15 p.m., Bobby Patel, the District's auditor from Eide Bailly, LLP, joined the meeting in person, to discuss findings on the Measure H Financial and Performance Audit Reports dated June 30, 2021, that were prepared in conformance with the requirements of Proposition 39 and Article XIII A of the California Constitution. The data audited spans July 1, 2020, through June 30, 2021. Mr. Patel explained that he would be discussing the two Measure H reports that were given to the COC members. The first report is the Financial Statement Report which addresses internal controls and other areas of compliance, and the Performance Audit which is compliance in itself.

Mr. Patel defined that an audit is a process designed to provide reasonable assurance on whether the financial statements are free of material misstatements.

The financial audit rendered an unmodified opinion which is the highest level of assurance that an auditor can provide. Mr. Patel stated that the funds were being spent as intended, and that there are no material weaknesses, no material mistakes nor deficiencies found.

The next aspect of the audit report is the performance audit. This audit focuses on how the expenditures align with Article XIII A of the California Constitution and with the language on the ballot measure that the voters approved. Out of all the

expenditures, the auditors tested 87% of the expenditures and they were all in alignment with the approved projects, and that there were no concerns or findings to report, in essence a clean bill of health on a sampled approach.

Staff asked that Mr. Patel discuss how his firm is helping the District with audits related to Proposition 51 funding related to the School Facility Program). The District applies for Proposition 51 funding to augment project budgets with state dollars. Mr. Patel informed how his firm just completed the audit for Oxford's Academy CTE project and found no issues to report. He mentioned that performing audits on the Katella HS DROPS project, and the Cypress HS Site Improvement project, would be next. Staff explained how the Office of Public School Construction process works and the typical timelines involved.

Bobby Patel left the meeting at 4:26 p.m. upon no further questions from the committee.

Facilities Master Plan Update

Shortly thereafter, LPA, the architectural firm that was Board approved in October of last year to update the 2014 Facilities Master Plan (FMP), started with its presentation to the COC of this seven-month long process. The virtual presentation was conducted by two LPA principals, Jim Kisel and Rick Musto. The FMP overview and milestone schedule handouts were provided for the COC's use. Upon conclusion of the presentation, Alan Walker asked how many FMPs had LPA done for other districts. Jim Kisel responded that LPA had done approximately 85 FMPs for districts throughout the state, including AUHSD's 2014 FMP, and those of neighboring districts. Alan also asked why was the District was embarking in an FMP update. The response from LPA was that it was important to update the document to 1) Accurately reflect changes in demographics; 2) Recalibrating needs based on 2022 costs, and not the 2014 costs from the previous FMP; 3) Reflect and communicate the good work done thus far with Measure H funds; and, 4) Preparing for the possibility of another bond measure in November 2022. Robert Nelson asked if LPA shared what other districts were doing with their FMPs. LPA responded affirmatively but not extensively as AUHSD has its own very developed vision.

LPA discussed the upcoming Community Forums (West and East Schools in February and March, respectively, and a General Session in April).

LPA stated that in order to achieve a long range, forward looking roadmap, the District's updated FMP would be:

- People driven by the stakeholders
- Research informed with a real focus on the students being learner-centered
- Exploratory looking at different options and possibilities
- Transparent in terms of the process
- Implementable in connecting projects to funding

Committee Peggy Kruse-Stodghill asked if technology upgrades would be provided ubiquitously throughout the District now that the schools have their specialized programs. Jim Kisel responded that the cost for technology infrastructure would be included in the cost for modernization or new construction.

The COC members asked to be informed of the dates of the Community Forums. LPA concluded the FMP presentation at 5:09 p.m.

At 5:45 p.m., chairperson Alan Walker left the meeting due to a previous commitment. Committee member Robert Nelson assumed the role of chairperson

through the end of the meeting.

Review of "Draft" COC Annual Report (March 2021 – February 2022)

The committee reviewed the draft Annual Report (Report) that was prepared by staff for this meeting. The committee offered comments, and requested the addition of photos showing how the modernized sites are being used by students and staff.

Upon discussion and reaching consensus, it was determined that chairperson Alan Walker would present the Annual Report to the Board of Trustees, in public session, on March 3, 2022 (*). The committee will continue to follow this schedule in future years.

(*) The presentation of the Annual Report to the Board of Trustees was rescheduled to the Board meeting of April 7, 2022.

The COC discussed different ways to broadcast information to the public about the District's accomplishments and the Measure H work completed to date.

The COC decided to table the discussion of the review/amendment of the by-laws until the next meeting in May, including the discussion of COC member resignations and new appointments.

VII. **Review Future Meeting Dates**

The committee discussed setting up the next COC meeting for Wednesday, May 18, 2022, at 4:00 p.m., at Sycamore Junior High School.

VIII. **Items for Upcoming Meetings**

- Review/Amendment of COC By-Laws
- Resignations and Appointments of COC Members

Staff and Committee
Staff and Committee

IX. **Adjournment**

The committee adjourned the meeting at 6:10 p.m.